

22 March 2018

## **IMPORTANT! CHANGES TO AFTER SCHOOL CLUB.**

Dear Parents/Carers

We are very pleased to announce that our new after school club will be called **Clwb Ddraig** as chosen by pupil representatives from the Rota Kids.

Further to our recent correspondence, a new policy has been formulated, detailing all the changes in order to make after school provision more attractive and financially viable.

We have extended opening hours to 5.15pm and introduced a new online booking and payment system via Schoolcomms. Please see attached information explaining how to do this. *Please note that if making a top up please ensure that you have separately booked the session needed.*

From now on, **bookings may only be made via the new online system up to 24 hours in advance**. We do of course appreciate that unplanned events and emergencies occur from time to time but in order to cover our costs we will have to charge an administration fee for any booking made with less than 24 hours notice, (£10, plus charge for the club).

We will also be offering different activities for the children to enjoy each day. The biggest change, however, is that Clwb Ddraig will now also be open on a Friday. A craft club will be run on that day.

**Please take some time to read the new policy and kindly sign and return it as well as complete your child's details in order for us to update our records.**

We very much hope that you appreciate the changes we have made to our after school provision and look forward to your continued support.

With best wishes

The Clwb Ddraig Committee

Mrs Martina Davies (Chairperson)

Miss Cathrin Davies (Vice-chair)

Mrs Kate Thomas (Secretary)

Mrs Rachel Goddard-Jones (Treasurer)

Mr Bryan Griffiths

Mr Nathan Williams