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| **Pupil Behaviour & Discipline Policy including Code of Conduct****Ysgol Y Llan fullcolour****Policy adopted by Governing Body on:** September 2016**Chair of Governors (print name):** Joe Williams **Signature:****Review date:** September 2017 (or before if changes are made) |

**PUPIL DISCIPLINE AND BEHAVIOUR POLICY**

Discipline is the system and ethos which aims to cultivate in pupils an acceptance and recognition of responsibility for their own decisions and actions and for their consequences. Discipline is a system of rules for good behaviour.

At Ysgol Y Llan we aim:-

1. To develop self-discipline in pupils
2. To create the conditions for an orderly community in which effective learning can take place and in which there is mutual respect between all members and care for the school environment.

As a Church in Wales school we raise awareness through our faith, which pervades every aspect of school life. We raise awareness through our R.E. curriculum, collective worship, PSD curriculum, circle time and through the ethos of Ysgol Y Llan.

Good behaviour is conduct which assists the school to fulfil its function, namely the development of the potential of all pupils. Poor behaviour is conduct which prevents this, either when an individual prevents his/her own development by behaving badly or when unacceptable conduct disrupts the development process for other members of the school community.

Discipline is often considered only in the context of punishment. It needs to be seen in the much wider framework of how the school seeks to moderate and improve behaviour. As such it includes the positive approach of praise, encouragement, incentives and inducements as well as the more negative one of criticism and punishment.

Our aims are best achieved in the framework of a relaxed, pleasant atmosphere in which pupils are able to give of their best. This demands a positive policy of encouraging good attitudes, rewards, praise and setting a good example. The attitude of staff is of great importance. It is they who determine the environment in which good staff/pupil relationships can develop. The staff at Ysgol Y Llan are expected to set the right example to pupils in matter of dress, punctuality and commitment. They should consider themselves responsible at all times for the behaviour of pupils within sight or sound of them. A teacher’s influence depends on attitude, character, example, teaching skills and the rapport established with pupils.

The schools’ Code of Conduct (copy attached) must be clearly understood by all pupils and consistently and fairly applied. It is important that pupils know they are under supervision and that checks are made. The presence of staff in the classroom before the lesson begins is a more effective way of obtaining good behaviour than punishment of those caught misbehaving when left to their own devices.

**Reasons for poor behaviour:**

1. Boredom and lack of understanding and lack of progress are major reasons why some pupils misbehave. The provision of a relevant and appropriate curriculum, the use of inspiring and motivating teaching methods and the full involvement of all pupils are essential. It is much better to provide opportunities, both in lessons and through extra-curricular clubs etc than to complain of misbehaviour when they are un-occupied.
2. Poor behaviour often stems from personal problems. It is important to look for the reasons for such behaviour and to ignore the reasons for it will not provide a lasting solution. A child centred approach to teaching and good pastoral care leads to understanding of the needs of pupils and provision of the right support.
3. External influences on pupils i.e. their parents, peer group, community, mass media and environment have also to be taken into account and related to the standards and expectations of the school. Close co-operation with parents is important and at Ysgol Y Llan we place great value on home/school links.

At Ysgol Y Llan a system of positive rewards and incentives exists to encourage appropriate behaviour. All classes have drawn up a list of ‘Class Rules’ based on the Golden Rules. These rules are further extended outside on the playground by following the Playground Golden Rules.

**Rewards:**

Praise is given in many ways:

* A quiet word or encouraging smile
* A written comment on a pupil’s work
* A visit to the Headteacher or another teacher for praise
* A public word of praise i.e. in front of class or at an assembly
* Good behaviour or good work stickers
* Weekly Seren yr Wythnos and Headteacher’s Awards during Celebration Assembly
* Good remarks on school reports or comments to parents praising their child
* Class Dojos awarded
* Golden Time

#### **Sanctions:**

***Stage One***

Verbal warning and a reminder about expectations of behaviour

***Stage Two***

Name will be put onto ‘Traffic Lights’ system in class

*This is age appropriate and does not necessarily happen in the early years!*

* Melyn - Break/lunch time reduced by 5 minutes
* Coch - Break/lunch time reduced by 15 minutes

***If it is a severe incident such as harming others, then the name may be put straight onto ‘coch’***

***Stage Three***

Persistent poor behaviour, lack of respect or severe behaviour will result in the child being sent to discuss their behaviour with the Headteacher. The Headteacher will determine whether parents should be contacted at this point. Children may have incentives taken away from them such as representing the school football team, or attending a school trip etc if deemed appropriate.

***Stage Four***

If poor behaviour continues after the above stages, then parents WILL be invited into school to discuss the child’s behaviour and any issues that may be influencing this type of behaviour.

* Please note, children are encouraged and will always be praised their **honesty.**

***Incident Record***

*Midday supervisors keep a record of any incidents on the school playground during lunchtime. The Headteacher will frequently discuss these incidents with the staff. If a serious incident has taken place at any time of day, such as theft, swearing or violence, these are recorded in an Incident Log. Should three entries be made in any one term then parents will be automatically called into school. Parents may be called earlier should it be felt necessary.*

***Break times and lunchtimes***

*Children may have some of their break time taken away to complete work not done in class time should the class teacher feel it necessary. Parents will only be informed if this occurs more than once in any half term.*

***Exclusion***

The last resort after repeated meetings with parents and the LA.

**CODE OF CONDUCT**

Ysgol y Llan is a place of work and in place of work there is a need for clear rules and expectations so that we can all work successfully, safely and enjoyably.

In school –

* Enter classrooms carefully and go to your place of work
* When your teacher talks to the whole class, remain silent and concentrate on what is being said.
* Unless asked to do otherwise, always put up your hand to answer or ask a question.
* Try to work as hard as possible.
* Never distract other pupils.
* If you arrive late always apologise to your teacher and explain why you are late.
* Always address your teachers as Miss, Mr. or Sir.
* Remember that when homework is given it is for your benefit and you are expected to do it.
* If you do not fully understand any work done in class always ask your teacher for help.
* Take a pride in wearing your school uniform.
* Eating or chewing in a lesson is not allowed.
* Leave toys at home.
* At the end of a lesson tidy your place and the area around it.
* Put your chair under the desk and at the end of the day leave your work place tidy.
* When your teacher gives you permission to go, leave in a quiet, orderly way.
* No fighting or bullying is allowed in school. If there is a problem go to the teacher/person on duty.
* Be litter conscious. We are an Eco School!
* Never run in school.
* Always keep to the left hand side of the corridor.
* Please do not shout in the corridor.
* Be helpful and polite to other people. Always welcome visitors.
* When going into the hall for assembly/Collective Worship, do so in silence and listen to the music.
* Always listen and join in when asked to do so.
* At lunchtime, always remember your table manners.

On the playground –

* When dismissed go straight to the playground.
* No rough play.
* Always be aware of younger or smaller children.
* No lingering in the toilets or cloakrooms.
* Do not go back into school during playtime without permission.
* No child stays in at playtime or lunchtime without permission from a teacher.
* Sick or injured children should stay in the school foyer.
* When the bell goes at the end of play, walk to your line and stand in silence.
* Treat the environment with respect – do not vandalise trees and plants

In the taxi –

* Leave sensibly and promptly for the taxi at 3.15 p.m.
* Older children should set a good example and help to care for the younger children in the line and in the taxi.
* Walk carefully under the supervision of the escort (taxi driver) to your taxi.
* Stay in your seat and behave yourself on the journey to and from school.
* Take care when you get out of the taxi at the end of the journey.